

CITY COUNCIL MINUTES

June 2, 2014

The regular meeting of the Underwood City Council was called to order at 7:00p.m. Persons present were Paul Hoff, Rick Jacobson, Jim Erpelding Bert Kinzler and Marilyn Olson. Also present were Anna Kiser, Paxton Lind and Anita Gumphrey.

Guests were Chuck Speer, Lisa Denzel & Jim Olson, and Richard Hunter, Brenda Christ and Julie Sander.

Ed Cramer will also be attending to discuss the installation of an outdoor wood burning furnace.

The agenda was approved as amended with the addition of guest Ed Cramer by motion of Kinzler, second by Erpelding. The minutes of the May meeting were approved by motion of Kinzler, second by Jacobson.

GUESTS

Chuck Speer was asked to address the council. Mr. Speer informed those present that he has been dealing with water drainage issues in his back yard which has led to having water in his basement. He is planning on installing drain tile and landscaping so that the water will run to the storm drain in the corner of his lot rather than pool in front of it. He asked if there was anything that the city required as far as permits, etc. Mr. Speer was told to be sure to call One-State for digging. He thanked the council.

Lisa Denzel is organizing the upcoming Rhubarb Festival and told the council a little about the event and what she would like to see in the future to promote both the Festival and the City. She asked for recommendations for the donations that will be collected. After some discussion, it was decided that helping to fund new decking at Centennial Park would be beneficial to everyone. Lisa thanked the council for their time.

Richard Hunter asked the council if they were going to take any further action in regard to the concern that was issued to a property owner. He presented photos of the property as it can be seen from his deck. After some discussion, Paul and the clerk will contact the Sheriff's Department about legal options. Mr. Hunter will be kept informed.

Even though Mr. Cramer was not yet present, the council discussed whether to amend or rescind Ordinance #74, adopted in 2008, which does not allow external heating devices to compare to neighboring cities. Bert had some information from other cities as well as the insurance compliance guide. Because of the 500 foot property set back from neighboring property allowing the units would not be feasible.

CLERK/TREASURER REPORT

The following bills were approved by motion of Erpelding, second by Olson.

95076	EDA DEBT SERVICE	1128.35
95077	FARMERS STATE BANK	1128.35
1691	OTTER TAIL POWER COMPANY	99.66
95078	MN DEPT OF REVENUE-SALES TAX	3258.00
18859	PAYROLL	195.34
18860	PAYROLL	73.88

18861	PAYROLL	697.55
18862	PAYROLL	110.82
18863	PAYROLL	0.00
18864	PAYROLL	73.88
18865	PAYROLL	823.11
18866	PAYROLL	13.85
18867	PAYROLL	262.46
18868	PAYROLL	172.64
18869	PAYROLL	893.51
18870	PAYROLL	73.88
18871	PAYROLL	81.95
18872	ANITA GUMPHREY	52.81
18873	PHILLIPS WINE & SPIRITS, INC.	2202.43
18874	WIRTZ BEVERAGE MINNESOTA	952.81
18875	BEVERAGE WHOLESALERS, INC.	4907.10
18876	SMARTSEARCH	25.00
18877	H BOYD NELSON, INC.	8198.55
18878	DENZLES REGION WASTE	142.74
18879	UNDER-MART	364.23
18880	JOHNSON JET-LINE, INC.	3018.67
18881	OTTER TAIL COUNTY TREASURER	414.59
18882	AUTO VALUE FERGUS FALLS	205.53
18883	LIBERTY BUSINESS SYSTEMS, INC.	9.12
18884	MVTL LABORATORIES, INC.	1014.75
18885	HAWKINS INC.	406.30
18886	O'REILLY AUTOMOTIVE, INC.	265.20
95080	CITY OF UNDERWOOD	73.88
95081	CITY OF UNDERWOOD	50.00
95082	CITY OF UNDERWOOD	37.85
95083	CITY OF UNDERWOOD	46.70
1692	DENZELS REGIONS WASTE	71.37
95084	PUBLIC EMPLOYEES RRETIREMENT ASSN.	542.87
18887	UNDERWOOD FIRE DEPT.	2500.00
95085	UTILITY EXPANSION FUND	115,000.00
18888	ANITA GUMPHREY	34.72
95086	PARK REGION MUTUAL TELEPHONE CO.	317.43
95087	GOPHER STATE ONE-CALL, INC.	14.50
95088	LAKE REGION ELECTRIC	164.04
95089	AT & T MOBILITY	62.02
IAD294	CD	2.67
IAD295	CD	2.39
IAD296	CD	.27
18889	PAYROLL	221.17
18890	PAYROLL	752.85
18891	PAYROLL	841.91
18892	PAYROLL	231.56
18893	PAYROLL	1103.01
18894	PAYROLL	108.10
95090	CITY OF UNDERWOOD	343.90
95091	CITY OF UNDERWOOD	50.00
95092	CITY OF UNDEROOD	37.85
95093	PUBLIC EMPLOYEES RETIREMENT ASSN.	592.90
18895	BEVERAGE WHOLESALERS, INC.	3983.20
18896	AMERICAN BOTTLING COMPANY	VOID
18897	MID-CENTRAL ICE	148.00
18898	SOUTHERN WINE & SPIRITS OF MN	1866.42
18899	AMERICAN BOTTLING COMPANY	214.43

18900	ARTISAN BEER COMPANY	47.00
18901	PHILLIPS WINE & SPIRITS INC.	4224.71
18902	JOHNSON BROTHERS LIQUOR CO.	2445.04
18903	MN DEPARTMENT OF HEALTH	284.00
18904	APEX ENGINEERING GROUP	2292.30
18905	DACOTAH PAPER CO.	161.49
18906	UNDERWOOD HARFEST FESTIVAL COMMITTEE	3000.00
18907	VIKING COCA-COLA OF FERGUS FALLS	231.40
18908	H BOYD NELSO, INC.	4271.15
18909	MN ASSOC. OF SMALL CITIES	273.45
18910	OTTER TAIL POWER COMPANY	2334.76
18911	CARMEMBER SERVICE	255.31
18912	BIRAK SHRINE CLUB CIRCUS	60.00
95094	MN DEPT OF REVENUE	293.30
95095	FARMERS STATE BANK	1900.13
95096	WATER SYSTEM DEBT FUND	3900.00
95097	RD LOAN FUND	875.00
95098	SEWER IMPROVEMENT FUND	2000.00
95102	FARMERS STATE BANK	461.77

Ann informed the council that Rural Development would be conducting a Civil Rights Compliance Review on June 12.

MAINTENANCE REPORT

Paxton informed the council that APEX Engineering had submitted a bid of \$600 to write the Monitoring Well Installation Plan for the MPCA. He will work with them to learn how to put such a plan together. A motion by Erpelding, second by Jacobson was approved to go ahead with APEX. The plan needs to be submitted to MPCA by August 12.

Ed Cramer arrived at 7:30 p.m. He was informed by Paul that the city had passed Ordinance #74 in 2008 to not allow external heating devices. Mr. Cramer said that he had been burning wood inside and that no one has complained. He presented some material that he had collected regarding other cities. He said that an outdoor furnace would be more efficient and safer. The council said that they would look into the issue again and make a decision in July.

Paxton requested the funds to enlarge the parking area at the lake by adding Class 5 to reduce the number of vehicles that are driving into the grassy areas and causing deep ruts. A motion by Kinzler, second by Erpelding was approved to add Class 5 to the parking area at the lake as well as to fill the deep ruts in the road to the dump site/pond area for an approximate cost of \$400.00.

Budget & Finance (Hoff, Kinzler)

A motion by Erpelding, second by Olson was approved to accept the 2013 audit report as presented.

A motion by Olson, second by Jacobson was approved to approve application for payment #1 to Johnson Excavation in the amount of \$71,813.71.

Street, Lighting, Parks, & Recreation (Erpelding, Jacobson)

Paxton informed the council the extension project should be completed within the next 2 weeks if there are no problems with the lines.

The shelter renovation at the lake is coming along. Ryan is asking that the cement on the bottom of the pole for the grill be removed so it can be relocated. The old concrete pad still needs to be removed. The benches that were built were approved with the addition of a plaque of some kind indicating that it was part of the Scout project.

Centennial West still needs to have the posts installed to block traffic.

Paul asked that the city send a letter to Samantha Hagstrom about her dog(s) running at large

Water & Sewer (Kinzler, Jacobson)

Ann presented a list for possible assessment for non-payment of utility charges. Assessments can be approved in July.

Jim asked the council to consider adjusting the sewer rate for those who water gardens and lawns. Options presented were that the sewer would be billed on the average used during winter months. Ann informed those present that for those cities that do this, a second meter has to be installed that is only billed for water usage. After some discussion, there was no action taken.

UNFINISHED BUSINESS

Bert asked that the city send thank you notes to acknowledge Simon and Olson for the improvements they made to their yards.

NEW BUSINESS

A motion by Olson, second by Hoff was approved to adopt Resolution #0614-1. Roll Call Vote: Paul Hoff, Rick Jacobson, Jim Erpelding, Bert Kinzler and Marilyn Olson AYE

RESOLUTION #0614-1

RESOLUTION TO APPROVE APPOINTMENT OF ELECTION JUDGES

WHEREAS, the City Council of the City of Underwood is required by MS 204B.21, Sec. 2, to officially approve the appointment of election judges; and

WHEREAS, the City of Underwood hereby adopts the judges listed on Exhibit 1, hereto attached, as the official judges for the August 12 State Primary, and the November 4, 2014 General Election, with the understanding that amendments may be necessary to the appointments in order to fill vacancies and meet party splits.

NOW, THEREFORE, BE IT RESOVED, by the City Council of the City of Underwood that the names listed on Exhibit 1, hereto attached, are the Official Election Judges for the City of Underwood, State Primary on August 12 and the General Election on November 4, 2014.

Adopted by the City Council of the City of Underwood, Minnesota this 2nd day of June 2014.

_____ ATTEST: _____

Mayor Paul Hoff

City Clerk Anna Kiser

Anita informed the council that there had been fish remains and possibly personal trash dumped in the dumpster at the liquor store causing a stench that affects the staff and customers. She is requesting that a security camera be placed outside in hopes of catching and fining whoever is responsible. After some discussion, she was told to get signs placed or have locks installed on the dumpsters.

As there was no further business, the meeting adjourned at 8:15 p.m. Erpelding/Olson

Mayor Paul Hoff

ATTEST: _____
City Clerk Anna Kiser