

CITY COUNCIL MINUTES
SEPTEMBER 2, 2014

The regular meeting of the Underwood City Council was called to order at 7:00 p.m. Persons present were Paul Hoff, Rick Jacobson, Jim Erpelding and Bert Kinzler. Marilyn Olson arrived at 7:30 p.m. Also present were Anna Kiser and Anita Gumphrey. Paxton Lind was absent.

The agenda and minutes were approved as sent by motion of Kinzler, second by Jacobson.

CLERK/TREASURER REPORT

The following bills were approved by motion of Jacobson, second by Erpelding.

95146	EDA DEBT SERVICE	1128.35
94147	FARMERS STATE BANK	1128.35
95148	MN DEPT OF REVENUE-SALES TAX	5760.00
1700	DENZELS REGION WASTE	71.37
19046	SMARSEARCH	25.00
19047	WIRTZ BEVERAGE MINNESOTA	1576.32
19048	JOHNSON BROTHERSLIQUOR CO.	975.74
19049	PHILLIPS WINE & SPIRITS INC.	339.65
19050	FERGUS TRANSPORTATION	48.30
19051	AMERICAN BOTTLING COMPANY	117.60
19052	H BOYD NELSON, INC.	13,065.43
19053	BEVERAGE WHOLESALERS INC.	5217.10
19054	SVIGEN, CLINE & LARSON, P.A.	64.00
19055	LIBERTY BUSINESS SYSTEMS, INC.	6.42
19056	AUTO VALUE FERGUS FALLS	69.20
19057	PAW PUBLICATIONS, LLC	117.70
19058	BATTLE LAKE REF. & HTG.	217.92
19059	VICTOR LUNDEEN COMPANY	261.00
19060	UNDER-MART	93.50
19061	DENZLES REGIONS WASTE	181.35
19062	UNDERWOOD PUBLIC SCHOOL	70.00
19063	JOHNSON EXCAVATION	14,108.02
19064	PAYROLL	326.42
19065	PAYROLL	73.88
19066	PAYROLL	677.61
19067	PAYROLL	110.82
19068	PAYROLL	38.09
19069	PAYROLL	0.00
19070	PAYROLL	73.88
19071	PAYROLL	858.21
19072	PAYROLL	172.64
19073	PAYROLL	892.91
19074	PAYROLL	73.88
19075	PAYROLL	114.35
19076	PAYROLL	138.83
19077	MN CHILD SUPPORT	114.36
19078	DENZELS REGION WASTE	25.23
19079	O'REILLY AUTOMOTIVE, INC.	46.92
95150	CITY OF UNDERWOOD	73.88
95151	CITY OF UNDERWOOD	52.50
95152	CITY OF UNDERWOOD	38.45
19080	ROGER FARSDALE	68.300
19081	GODON HANSON	93.92
19082	ALVIN OLSON	92.80

19083	ANITA GUMPHREY	92.55
19084	KATHRYN BOSS	88.00
19085	VERNA LINK	84.00
19086	TOM LIEBL	120.00
19087	MARY HANSON	80.00
19088	BETTY KLUG	211.88
19089	ASHBY EQUITY ASSN.	129.68
19090	MVTL LABORATORIES, INC.	624.50
19091	APEZ ENGINEERING GROUP	796.48
19092	SOFTLINE DATA, INC.	103.50
19093	N.D. SEWAGE PUMP & LIFT STATION	408.00
19094	UNDERWOOD FIRE DEPT.	1975.00
95154	LAKE REGIN ELECTRIC COOPERATIVE	164.04
95155	GOHER STATE ONE-CALL, INC.	13.05
95156	PARK REGION MUTUAL TELEPHONE CO.	350.88
95157	AT & T MOBILITY	63.79
95158	MN PUBLIC FACILITIES AUTHORITY	37,885.00
95159	CITY OF UNDERWOOD	312.40
95153	PUBLIC EMPLOYEES RETIREMENT ASSN.	524.85
1701	1 ST CHOICE TREE CARE	350.00
19095	MVTL LABORATORIES, INC.	199.25
19096	SVERDRUP TOWNSHIP	420.00
19097	CARDMEMBER SERVICE	198.26
19098	OTTER TAIL POWER COMPANY	1899.70
19099	SOUTHERN WINE & SPIRITS OF MN	1452.24
19100	VINOCOPIA	388.75
19101	BEVERAGE WHOLESALERS INC.	5971.15
19102	PAUSTIS WINE COMPANY	88.00
19103	H BOYD NELSON, INC.	7023.37
19104	MID-CENTRAL ICE	403.20
191056	JOHNSON BROTHERS LIQUOR CO.	1833.47
19106	PHILLIPS WINE & SPIRITS INC.	3255.89
19107	FERGUS FALLS NEWSPAPERS INC.	199.00
19108	PAYROLL	49.93
19109	PAYROLL	867.86
19110	PAYROLL	145.91
19111	PAYROLL	14.78
19112	PAYROLL	873.31
19113	PAYROLL	892.91
19114	PAYROLL	276.82
19115	PAYROLL	25.86
19116	PAYROLL	290.96
19117	MN CHIULD SUPPORT PAYMENT CENTER	25.86
	CITY OF UNDERWOOD	61.38
95160	CITY OF UNDERWOOD	52.50
95161	CITY OF UNDERWOOD	38.45
95162	PUBLIC EMPLOYEES RETIREMENT ASSN.	544.02
95163	MN DEPT OF REVENUE	290.53
95164	FARMERS STATE BANK	1933.42
95165	WATER SYSTEM DEBT FUND	3900.00
95166	RD LOAN FUND	900.00
95167	SEWER IMPROVEMENT FUND	3000.00
95170	FARMERS STATE BANK	774.78

Ann informed the council that the time clock for the office/liquor store had quit working. As Paxton does not use the maintenance office time clock, it will be brought up. Jim recommended Victor Lundeens for repair or replacement.

Ann also informed the council she would be taking September 12 off.

Budget & Finance (Hoff, Kinzler)

A motion by Kinzler, second by Erpelding was approved to adopt Resolution #0914-1. Roll Call Vote: Ayes: Hoff, Jacobson, Erpelding, Kinzler; Nays: Ø, Olson: Absent

RESOLUTION #0914-1
RESOLUTION APPROVING PROPOSED 2014 TAX LEVY

BE IT RESOLVED, by the City Council of the City of Underwood, County of Otter Tail, State of Minnesota, that the following sums of money be levied and collected in the year 2015, upon taxable property in the City of Underwood, for the following purposes:

GENERAL REVENUE	\$91,654.00
FIRE	<u>12,950.00</u>
TOTAL LEVY	\$104,604.00

Adopted by the City Council of Underwood, Minnesota on this the 2nd day of September 2014.

Mayor Paul Hoff

ATTEST: _____
City Clerk Anna Kiser

Streets, Lighting, Parks, & Recreation (Kinzler, Jacobson)

Posts and clean up on the bike path on Centennial Ave. must be finished by October 1. The issue will be revisited in November.

The proposed repair of Centennial Ave East was discussed. It was decided that this street would be scheduled for the sand & seal coat project for 2015.

The hole at the southwest corner of the Lions Shelter still needs to be filled in.

Council members approved the letter sent to organizations that expressed interest in donating towards the cost of the replacement of the boat dock. The Lions expressed interest in paying for bumpers for along the new dock.

Personnel & Safety (Olson, Erpelding)

A motion by Hoff, second by Erpelding was approved to hire Robbyn Iverson-Navatto as a liquor store clerk as of August 20, 2014 with the beginning salary of \$8.00 per hour; and the temporary hire of Samantha Hagstrom as of August 19, 2014 as fill in liquor store clerk at the rate of \$8.00 per hour.

Ann informed the council the Otter Tail County Emergency Management was conducting classes on September 23 & 24 for mayors, utility and office personnel. The mayor, Anna and Paxton were authorized to attend.

UNFINISHED BUSINESS

No further action will be taken at this time regarding nuisance violations for Haugan or Kugler.

Bert asked to verify the setbacks regarding Ordinance #84, specifically the stack height in regard to residences within 440'.

NEW BUSINESS

The sidewalk issue on the Brendmoen property will be referred to the attorney.

There was discussion regarding the conditions left by Johnson Excavation for the utility extension project. Items included the low areas in the access road to the water plant; an area on the east side of the driveway to the plant that was not finished; and monitoring and maintain the turf establishment. A motion by Erpelding, second by Jacobson was approved to pay only \$7000.00 of the remaining balance of \$8,453.91, and using the remaining balance for the city to finish the work.

As there was no further business the meeting adjourned at 7:50 p.m.

_____ ATTEST: _____
Mayor Paul Hoff City Clerk Anna Kiser

Date Approved _____