

CITY COUNCIL MINUTES

February 3, 2014

The meeting was called to order at 7:00 p.m. Persons present were Acting Mayor Bert Kinzler, Rick Jacobson and Marilyn Olson. Absent were Paul Hoff and Jim Erpelding. Also present were Anna Kiser, Paxton Lind and Anita Gumphrey.

The agenda was approved by motion of Olson, second by Jacobson. The minutes were approved with corrections by motion of Jacobson, second by Olson.

CLERK/TREASURER REPORT

Ann informed those present that the regular audit for 2013 was scheduled the week of April 7. The following bills were approved by motion of Olson, second by Jacobson.

94979	EDA DEBT SERVICE	1128.35
94980	FARMERS STATE BANK	1128.35
94981	USDA RURAL DEVELOPMENT	10,820.00
94982	USDA RURAL DEVELOPMENT	50,877.50
94984	MN DEPT OF REVENUE-SALES TAX	3415.00
94985	MINNESOTA UI FUND	660.00
18623	BEVERAGE WHOLESALERS INC.	4304.95
18624	WIRTZ BEVERAGE MINNESOTA	613.43
18625	H BOYD NELSON, INC.	5422.41
18626	PHILLIPS WINE & SPIRITS INC.	181.65
18627	JOHNSON BROTHERS LIQUOR CO.	177.80
18628	MN MUNICIPAL BEV ASSOC.	338.00
18629	FERGUS FALLS NEWSPAPERS INC.	19.00
18630	SMARTSEARCH	25.00
18631	AUTO VALUE FERGUS FALLS	123.24
18632	NVTL LABORATORIES, INC.	234.00
18623	O'REILLY AUTOMOTIVE, INC.	59.05
18634	COOPERS TECHNOLOGY GROUP	111.14
18635	VICTOR LUNDEEN COMPANY	14.11
18636	PAW PUBLICATIONS, LLC	10.00
1676	BRANDON EVAVOLD ELECTRIC	65.00
1677	DENZELS REGIONS WASTE	71.37
1678	FERGUS FALLS NEWSPAPERS INC.	148.94
18637	TEAN ELECTRONICS	564.30
18638	DENZELS REGION WASTE	142.74
18639	BRANDON EVAVOLD ELECTRIC	217.90
18640	VIKING COCA-COLA OF FERGUS FALLS	142.20
18641	MN RURAL WATER ASSOCIATION	200.00
18642	MN DEPARTMENT OF HEALTH	150.00
18643	BRANDON COMMUNICATIONS, INC.	87.97
18644	PAYROLL	91.78
18645	PAYROLL	73.88
18646	PAYROLL	875.82
18647	PAYROLL	110.82
18648	PAYROLL	0.00
18649	PAYROLL	73.88
18650	PAYROLL	746.344
18651	PAYROLL	241.76
18652	PAYROLL	51.94
18653	PAYROLL	120.24

18654	PAYROLL	939.74
18655	PAYROLL	73.88
18656	PAYROLL	69.75
94986	CITY OF UNDERWOOD	73.88
94987	CITY OF UNDERWOOD	42.50
94988	CITY OF UNDERWOOD	39.98
94989	CITY OF UNDERWOOD	45.80
94990	PUBLIC EMPLOYEES RETIREMENT ASSN.	549.09
94991	PARK REGION TELEPHONE	313.59
94992	GOPHER STATE ONE-CALL INC.	2.90
94993	LAKE REGION ELECTRIC	181.46
94994	AT & T MOBILITY	62.87
94995	CITY OF UNDERWOOD	307.60
18657	BEVERAGE WHOLESALERS INC.	3223.60
18658	PAUSTIS WINE COMPANY	55.10
18659	AMERICAN BOTTLING COMPANY	145.19
18660	JOHNSON BROTHERS LIQUOR CO.	7547.42
18661	PHILLIPS WINE & SPIRITS INC.	2892.49
18662	ASHBY EQUITY ASSN.	74.20
18663	DAN'S VACUUM & SEWING	42.71
18664	UNDER-MART	304.30
18665	SVERDRUP TOWNSHIP	200.00
18666	SHELL PAYEMNT CENTER	175.48
18667	CARDMEMBER SERVICE	89.02
18668	H BOYD NELSON INC.	4835.82
18669	UNDERWOOD RURAL FIRE ASSOCAITION	800.00
1679	OTTER TAIL POWER COMPANY	98.20
18670	POSTMASTER	561.45
18671	OTTER TAIL POWER COMPANY	2971.21
18672	DATA WRANGLERS LLC	100.00
18673	LEAGUE OF MN CITIES INS TRUST	4061.00
18674	PAYROLL	206.06
18675	PAYROLL	7109.20
18676	PAYROLL	749.13
18677	PAYROLL	226.98
18678	PAYROLL	1036.42
18679	PAYROLL	81.95
94996	CITY OF UNDERWOOD	42.50
94997	CITY OF UDNERWOOD	39.98
94998	CITY OF UNDERWOOD	45.80
94999	MN DEPT OF REVENUE	362.80
18680	CITY OF UNDERWOOD	54.18
18681	DACOTAH PAPER CO.	123.30
95000	PUBLIC EMPLOYEES RETIREMENT ASSN.	536.87
95001	FARMERS STAT BANK	2005.56
IAD281	INTEREST CD	16.61
IAD282	INTEREST CD	14.96
IAD283	INTEREST CD	1.67
IAD284	INTEREST CD	8.24
IAD285	INTEREST CD	8.25
IAD286	INTEREST CD	16.63
IAD287	INTEREST CD	16.49
IAD288	INTEREST CD	16.61
IAD289	INTEREST CD	14.94
IAD290	INTEREST CD	1.67
95002	WATER SYSTEM DEBT SERVICE FUND	1750.00
95003	RD LOAN FUND	875.00

95004 SEWER IMPROVEMENT FUND
95007 FARMERS STATE BANK

2000.00
399.40

MAINTENANCE REPORT

Those present were given a handout with responses to which cities had a clothing allowance. Paxton stated that the \$100 he received worked well for the regular clothing, however he is in need of a good insulated boots. He priced them out and Locator Supplies has them for about \$169. This is not something that would need to be replaced every year, but rather 2-3 years. After some discussion, a motion by Jacobson, second by Olson was approved to allow the purchase of boots not more often than every 2 years.

There seems to be a problem with the electrical system on the pick up as it quits every time he lowers the blade on the plow. Paxton thinks it's the fuel pump however Rick thinks it's a short. Paxton will check it out and keep the council informed.

Rick reported that he had spoken with Brian Huseth who has a replacement plow for the dump truck for \$850.00. Huseth also thinks he can find a wing for same for around \$300. A motion by Kinzler, second by Olson was approved to replace the plow and wing for prices quoted.

BUDGET & FINANCE (Hoff/Kinzler)

Anna informed those present that the difference in the increase of dues for the Fire Association and the decrease in the equipment fund is less than \$50 and should not greatly affect the 2014 budget.

STREETS, LIGHTING, PARKS & RECREATION (Erpelding, Jacobson)

Ann reminded the council that a public information meeting in conjunction with the school will be held at 7:00 p.m. at the next council meeting, March 3. She also handed out copies of the notes taken at the meeting with the school building committee on January 23.

PERSONEEL & SAFETY (Olson, Erpelding)

Ryan Kiser was terminated from his position as a liquor store clerk as of February 3, 2014. Ann informed those present that the annual Safety and Loss Control workshop is being held on March 26, 2014 in Fergus Falls. Rick stated that he would like to attend again. Ann will forward the agenda.

NEW BUSINESS

A motion by Olson, second by Jacobson was approved to adopt Resolution #0214-1. Roll Call
Vote: Bert Kinzler Aye
Rick Jacobson Aye
Marilyn Olson Aye
Paul Hoff Absent Jim Erpelding Absent

RESOLUTION #0214-1 RESOLUTION TO APPROVE LIQUOR LICENSE

BE IT RESOLVED by the City Council of the City of Underwood, County of Otter Tail, State of Minnesota that the liquor license for Underwood Quik-Stop be approved contingent upon the receipt to the City Clerk of the following:

1. Proof of insurance
2. Payment of license fees
3. Certificate of Compliance

Said liquor license is approved effective January 1, 2014.

Adopted by the City Council of Underwood, Minnesota this 3rd day of February 2014.

_____ ATTEST: _____
Acting Mayor Bert Kinzler City Clerk Anna Kiser

As there was no further business, the meeting adjourned at 7:30 p.m. by motion of Olson.

_____ ATTEST: _____
Acting Mayor Bert Kinzler City Clerk Anna Kiser

Date Approved