

CITY COUNCIL MINUTES
OCTOBER 6, 2014

The regular meeting of the Underwood City Council was called to order at 7:00 p.m. Persons present were Paul Hoff, Rick Jacobson and Bert Kinzler. Marilyn Olson and Jim Erpelding were absent. Also present were Paxton Lind, Anna Kiser and Anita Gumphrey.

The agenda and minutes were approved as sent by motion of Kinzler, second by Jacobson.

GUESTS

John Hartman informed the council that there was a crumbling, potentially dangerous sidewalk in front of his home at 205 Oak Avenue East. The walk is never used. He asked for permission to remove the sidewalk and landscape the area to blend in with the boulevard. A motion by Hoff, second by Kinzler was approved to allow the removal of the sidewalk and landscape the affected area.

CLERK/TREASURER REPORT

The following bills were approved by motion of Kinzler, second by Jacobson.

95168	EDA DEBT SERVICE	1128.35
95169	FARMERS STATE BANK	1128.35
95171	MN DEPT OF REVENUE-SALES TAX	5080.00
19119	PAYROLL	73.88
19120	PAYROLL	815.21
19121	PAYROLL	214.26
19122	PAYROLL	110.82
19123	PAYROLL	59.10
19124	PAYROLL	129.29
19125	PAYROILL	0.00
19126	PAYROLL	73.88
19127	PAYROLL	849.41
19128	PAYROLL	172.64
19129	PAYROLL	924.85
19130	PAYROLL	231.79
19131	PAYROLL	73.88
19132	PAYROLL	20.32
19133	PAYROLL	266.29
19134	MN CHILD SUPPORT PAYMENT CENTER	20.31
19135	THIS WEEK'S SHOPPING NEWS	66.00
19136	MN MUNICIPAL BEV. ASSOC.	15.00
19137	SMARSEARCH	25.00
19138	PHILLIPS WINE & SPIRITS INC.	730.06
19139	JOHNSON BROTHERS LIQUOR CO.	1798.04
19140	H BOYD NELSON, INC.	4915.89
19141	WIRTZ BEVERAGE MINNESOTA	2098.64
19142	PAUSTIS WINE COMPANY	583.25
19143	BELLBOY CORP.	1768.00
19144	FERGUS TRANSPORTATION	54.10
19145	MID-CENTRAL ICE	440.40
19146	PAW PUBLICATIONS, LLC	44.40
19147	FERGUS POWER PUMP INC.	840.89
19148	O'REILLY AUTOMOTIVE, INC.	13.95
19149	UNDER-MART	168.46
19150	LIBERTY BUSINESS SYSTEMS, INC.	9.60

19151	MN RURAL WATER ASSOCIATION	260.00
19152	DATA WRANGLERS LLC.	300.00
19153	ASHBY EQUITY ASSN.	422.50
19154	ALEX POWER EQUIPMENT	1414.09
19155	MN DEPT OF HEALTH	284.00
19156	VIKING COCA-COLA OF FERGUS FALLS	134.40
19157	OUTDOOR RENOVATIONS	574.44
19158	LEAGUE OF MINNESOTA CITIES	486.00
19159	AUTO VALUE FERGUS FALLS	62.54
19160	AMERICAN WELDING & GAS INC.	68.64
19161	DALTON SPORTS & REPAIR	3650.00
95172	PUBLIC EMPLOYEES RETIREMENT ASSN.	523.73
1702	DENZELS REGION WASTE	71.37
19162	CDW GOVERNMENT	1193.00
19163	DENZELS REGIN WASTE	214.99
95173	CITY OF UNDERWOOD	73.88
95174	CITY OF UNDERWOOD	42.50
95175	CITY OF UNDERWOOD	38.75
19164	AMERICAN BOTTLING COMPANY	111.66
95176	AT & T MOBILITY	65.08
95177	LAKE REGIN ELECTRIC	164.04
95178	GOPHER STATE ONE-CALLS, INC.	18.85
95179	PARK REGIN MUTUAL TELEPHONE CO.	344.93
95180	CITY OF UNDERWOOD	321.10
19165	ANITA GUMPHREY	52.31
1703	CARDMEMBER SERVICE	299.24
19166	PAYROLL	784.03
19167	PAYROLL	125.60
19168	PAYROLL	179.16
19169	PAYROLL	798.38
19170	PAYROLL	892.61
19171	PAYROLL	105.28
19172	PAYROLL	92.55
19173	MN CHILD SUPPORT PAYMENT CENTER	105.27
19174	H BOYD NELSON, INC.	3528.11
19175	WIRTZ BEVERAGE MINNESOTA	714.48
19176	SOUTHERN WINE & SPIRITS OF MN	832.17
19177	BEVERAGE WHOLESALERS INC.	9593.85
19178	PHILLIPS WINE & SPIRITS INC.	4976.93
19179	JOHNSON BROTHERS LIQUOR CO.	2216.80
19180	SHI INTERNATIONAL CORP.	331.52
191891	SVERDRUP TOWNSHIP	157.50
19182	HAWKINS INC.	71.36
19183	OTTER TAIL POWER COMPANY	1995.69
19184	BATTLE LAKE REF. & HTG.	50.00
19185	CARDMEMBER SERVICE	330.83
95181	CITY OF UNDERWOOD	42.50
95182	CITY OF UNDERWOOD	38.75
1704	BRUCE NELSON JR. APPLICANCE SERVICE	145.00
95184	MN DEPT OF REVENUE	284.87
95183	PUBLIC EMPLOYEES RETIREMENT ASSN.	472.37
19185	FARMERS STATE BANK	1907.06
95186	WATER SYSTEM DEBT FUND	3900.00
95187	RD LOAN FUND	900.00
95188	SEWER IMPROVEMENT FUND	3000.00
95189	MINNESOTA UI FUND	636.00
95193	FARMERS STATE BANK	653.00

Ann informed the council that she would be attending CTASv8 training on Thursday October 9. The estimate received from Arbor Jake's Tree Service to remove the tree at the old ball park is \$550. A motion by Kinzler, second by Jacobson was approved to get a second quote and then go ahead, with the lesser of the two.

Ann also asked for permission to pay the Fergus Power Pump bill for dust control in the amount of \$3168.00 as she has not heard if there will be a reduction. The late fees have been credited and a revised bill received. Permission was given.

MAINTENANCE REORT

Paul talked to Milo Fisher from All-State Well Drilling. Given the time extension from MPCA, Mr. Fisher would be interested in bidding on the installation of the monitoring well. Ann will resend the request information with the new finish date. Braun has been informed of the change of date by Bob from APEX Engineering.

Paxton informed the council that he would be attending MRWA training in Bemidji on October 21.

The chemical pump (fluoride) will need to be replaced.

Paxton will also be taking Thursday, Friday and Monday off.

Budget & Finance

We have received pay request #4 from Johnson Excavation in the amount of \$4,459.00. A motion by Hoff, second by Jacobson was made to not approve payment upon recommendation of the engineer until all the conditions of the project pass inspection. Ann will inform APEX Engineering.

A motion by Hoff, second by Jacobson was approved to accept the letter of engagement from Carlson Highland to conduct the audit for 2014.

Streets, Lighting, Parks & Recreation

Paxton informed those present that the bike- walking path was open and would only need upkeep. 5 posts have been installed to discourage vehicle traffic.

Water & Sewer

Ann asked the council if they felt a frozen water line policy should be considered. As we had no problems last winter and as the soil is heavier than most neighboring cities, it was decided that it would not be necessary.

NEW BUSINESS

After some discussion, a motion by Hoff, second by Jacobson was approved to send Scott and Wendy Brendmoen, 200 East Street North, a certified letter giving them 30 days to replace the sidewalk that was removed. A copy of the estimate will be included.

Because of some of the issues that have come up, Paul asked that the council consider approving an ordinance/policy regarding the maintenance of boulevards and that specifies property owner rights and responsibilities. Ann has done some preliminary research and will work on putting an ordinance together.

Bert recommended that the city apply for a grant from the Community Education Foundation to replace the deck at Centennial Park. Applications have to be in by November 1. Ann will talk to Scott Rocholl about getting one.

The 2015 meeting schedule was approved by motion of Kinzler, Jacobson.

As there was no further business, the meeting adjourned at 7:40 p.m.

Mayor Paul Hoff

ATTEST: _____
City Clerk Anna Kiser

Date Approved: