

CITY COUNCIL MINUTES

JULY 7, 2014

The regular meeting of the Underwood City Council was called to order at 7:00 p.m. Persons present were Paul Hoff, Rick Jacobson, Jim Erpelding, Bert Kinzler and Marilyn Olson. Also present were Paxton Lind, Anita Gumphrey and Anna Kiser. John Alsgaard and Ed Cramer joined the meeting at about 7:30 p.m.

The minutes of the June meeting and the agenda were approved as presented by motion of Kinzler, second by Erpelding.

CLERK/TREASURER REPORT

The clerk reminded those present that the filing period for office would open on July 29 through August 12 until 5:00 p.m. Campaign and filing information is at the office.

The following bills were approved by motion of Erpelding, second by Olson.

95124	EDA DEBT SERVICE	1128.35
18913	PAYROLL	284.12
18914	PAYROLL	73.88
18915	PAYROLL	764.49
18916	PAYROLL	110.82
18917	PAYROLL	38.09
18918	PAYROLL	0.00
18919	PAYROLL	73.88
18920	PAYROLL	777.83
18921	PAYROLL	269.19
18922	PAYROLL	172.64
18923	PAYROLL	1039.75
18924	PAYROLL	73.88
18925	PAYROLL	88.92
95099	MN DEPT OF REVENUE-SALES TAX	4781.00
95101	FARMERS STATE BANK	1128.35
95103	CITY OF UNDERWOOD	73.88
95104	CITY OF UNDERWOOD	55.00
95105	CITY OF UNDERWOOD	36.65
95106	CITY OF UNDERWOOD	42.10
95100	PUBLIC EMPLOYEES RETIREMENT ASSN.	591.99
1693	DENZLES REGION WASTE	71.37
18926	BEVERAGE WHOLESALERS INC.	6737.90
18927	MID-CENTAL ICE	260.20
18928	WIRTZ BEVERAGE MINNESOTA	1737.27
18929	SOUTHERN WINE & SPIRITS OF MN	586.33
18930	SMARTSEARCH	25.00
18931	JOHNSON BROTHERS LIQUOR CO.	1092.44
18932	H BOYD NELSON, INC.	10,597.55
18933	VIKING COCA-COLA OF FERGUS FALLS	327.40
18934	DENZLES REGION WASTE	181.35
18935	SVINGEN, CLINE, & LARSON, P.A.	60.00
18936	LIBERTY BUSINESS SYSTEMS, INC.	32.36
18937	OUTDOOR RENOVATIONS	645.39
18938	LEAGUE OF MN CITIES INC. TRUST	569.00
18939	UNDER-MART	191.37
18940	COOPERS TECHNOLOGY GROUP	65.00
18941	A-1 LOCK & KEY	97.47

18942	FERGUSON WATERWORKS	239.21
18943	PAW PUBLICATIONS, LLC	67.60
18944	AUTO VALUE FERGUS FALLS	41.08
18945	JOHNSON EXCAVATION	71,813.71
18946	TORDENSKJOLD TOWNSHIP	393.14
18947	MN DEPARTMENT OF HEALTH	150.00
18948	PAYROLL	211.49
18949	PAYROLL	609.70
18950	PAYROLL	942.28
18951	PAYROLL	304.13
18952	PAYROLL	991.40
18953	PAYROLL	136.00
95108	CITY OF UNDERWOOD	55.00
95109	CITY OF UNDERWOOD	36.55
95110	CITY OF UNDERWOOD	42.10
95107	PUBLIC EMPLOYEES RETIREMENT ASSN.	568.65
95111	CITY OF UNDERWOOD	318.10
95112	AT & T MOBILITY	63.30
95113	LAKE REGION ELECTRIC COOPERATIVE	164.04
95114	PARK REGION MUTUAL TELEPHONE CO.	316.36
95115	GOPHER STATE ONE-CALL, INC.	14.50
18954	BARRY CONSTRUCTION, INC	6840.80
18955	DACOTAH PAPER CO.	127.70
18956	CARDMEMBER SERVICE	430.21
18957	BATTLE ALEK REF. & HTG.	80.00
1694	CARLSON HIGHLAND & CO., LLP	762.00
18958	MVTL LABORATORIES, INC	138.25
18959	APEX ENGINEERING GROUP	5433.10
18960	M-R SIGN CO., INC.	56.66
18961	HAWKINS INC.	584.10
18962	OTTER TAIL POWER COMPANY	2163.22
18963	CARLSON HIGHLAND & CO., LLP	11,938.00
18964	WAYNES TOOL WAGON	39.22
18965	O'REILLY AUTOMOTIVE, INC.	116.62
18966	PAUSTIS WINE COMPANY	1033.76
18967	WIRTZ BEVERAGE MINNESOTA	488.40
18968	SOUTHERN WNE & SPIRITS OF MN	644.62
18969	H BOYD NELSON, INC.	6407.95
18970	JOHNSON BROTHERS LIQUOR CO.	3349.63
18971	PHILLIPS WINE & SPIRITS INC.	4191.89
18972	AMERICAN BOTTLING COMPANY	113.76
18973	CITY OF FERGUS FALLS	70.59
18974	FERGUS POWER PUMP INC.	675.00
18975	CITY OF UNDERWOOD	66.05
18976	STEVEN C SMEDSRUD	200.00
1695	PAYROLL	169.18
18977	PAYROLL	369.69
18978	PAYROLL	691.41
18979	PAYROLL	883.85
18980	PAYROLL	132.38
18981	PAYROLL	931.36
18982	PAYROLL	83.68
95116	WATER SYSTEM DEBT FUND	3900.00
95117	RD LOAN FUND	875.00
95118	SEWER IMPROVEMENT FUND	2000.00
95119	CITY OF UNDERWOOD	42.10
95126	FARMERSD STATE BANK	855.26

MAINTENANCE REPORT

Paxton informed the council that MDH had required him to stop using the chemical CLERITAS which is for binding rust particles in the filter system at the treatment plant. This was implemented because of the danger that some cities have with the chemical binding with arsenic. We don't have that problem. He will have to finish a report for them to be allowed to bring it back on-line.

He also informed the council that he and Bob Schlieman from APEX are working on finalizing the plan for MPCA for approval. The plan has to be into them in August. We should be able to install the new well in October.

Budget & Finance (Hoff, Kinzler)

A motion by Kinzler, second by Hoff was approved to approve payment #2 to Johnson Excavation in the amount of \$22,561.93.

Streets, Lighting, Parks & Recreation (Erpelding, Jacobson)

Paxton is waiting for the dirt pile to be cleared before he puts posts in on the bike/walking path. The clerk informed the council that the bank had asked that the bathrooms at the Lion's Shelter remain open during the day as they have parents bringing their children to the bank. Paxton is aware of the situation.

Zoning (Hoff, Kinzler, Erpelding, Lind)

Ann informed the council that Billie Jo Fogard had called asking about changing the zoning for the old depot (201 Main Street South) to a commercial/residential transitional. She has been trying to sell the property and has had inquiries about using the location as a home. The new owners would have to go through the rezoning process.

Matt Dreschel is wondering about the city's property line to the south of his property, (Centennial West between Woodland and Lein Street). He wants to build a lean-to and doesn't know where to place the setbacks on his zoning permit application. Paxton was told to use the Woodland ROW and measure south, making sure to mark the lines.

UNFINISHED BUSINESS

Paul informed those present that he had contacted a person from Fergus Falls to get an estimate to clean up the property located at 206 Main Street South. A notice had been sent to the property owners regarding the uncut lawn and large amount of debris. Once we get an estimate, a letter will be sent.

John Alsgaard was asked to address the council regarding the new utility hook-up fee of \$600. He doesn't feel he should have to pay more than anyone else in the development as he was also paying to have the utilities installed. After some discussion, Mr. Alsgaard was informed that he would be required to pay the full amount.

Ed Cramer was asked to address the council regarding his request to have Ordinance #64 rescinded and that property owners be allowed to have outdoor solid fuel furnaces. A motion by Kinzler,

second by Erpelding was approved to conduct a public information meeting at 7:00 p.m. on August 4, 2014 regarding this.

NEW BUSINESS

Paul informed the council that it had been suggested to turn the old ball park into a camp ground. He had investigated workamper.com. No action was taken.

He also informed the council that the Cemetery Board for Sunset Memorial Garden was concerned about liability regarding the new placement of the picnic area at Bi-Centennial Park. He went to the county and checked about property ownership and was informed that the strip of land to the west of the current access road was considered to be part of the city. He informed the board members that there is no issue.

A motion by Hoff, second by Olson to adopt Resolution #0714-1 was approved. Roll Call Vote: Paul Hoff, Rick Jacobson, Jim Erpelding, Bert Kinzler and Marilyn Olson Aye

RESOLUTION #0714-1

RESOLUTION TO APPROVE SPECIAL ASSESSMENT FOR UTILITY EXTENSION TO UNDERWOOD OIL INC.

WHEREAS, Bruce Huseh, owner of Underwood Oil Inc. has asked that city utilities be extended to Underwood Oil, and

Whereas, Bruce Huseh and Underwood Oil, inc. has agreed to pay the sum Ten Thousand Dollars, (\$10,000.00)

NOW, THEREFORE, be it resolved by the City Council of the City of Underwood, that Underwood Oil shall be assessed in the amount of Ten Thousand Dollars, (\$10,000.00) over a period of Five (5) years, at a rate of Three (3) percent, beginning in taxable year 2015.

Adopted by the City Council of the City of Underwood this 7th day of July 2014.

_____ ATTEST: _____
Mayor Paul Hoff City Clerk Anna Kiser

A motion by Kinzler, second by Erpelding was approved to extend the substantial completion date for the Utility Extension project to July 10, 2014. It was also determined that Quik-Stop would be responsible for the full utility hook-up fee of \$600.00

As there was no further business, the meeting adjourned at 7:50 p.m.

_____ ATTEST: _____
Mayor Paul Hoff City Clerk Anna Kiser

Date Approved:

