

CITY COUNCIL MINUTES
MAY 4, 2015

The regular meeting of the Underwood City Council was called to order at 7:00 p.m. Person present were Paul Hoff, Rick Jacobson, Bert Kinzler and Marilyn Olson. Also present were Paxton Lind, Anita Gumphrey and Anna Kiser. Jim Erpelding was absent.

Guest was James Trochman.

The agenda and minutes of the informational meeting as well as the regular council meeting were approved as presented by motion of Jacobson, second by Olson.

CLERK/TREASURER REPORT

The following bills were approved by motion of Jacobson, second by Hoff.

95329	EDA DEBT SERVICE	1128.35
95330	FARMERS STATE BANK	1128.35
95331	MN DEPT OF REVENUE-SALES TAX	3121.00
IAD329	CD	9.88
19550	PAYROLL	91.41
19551	PAYROLL	196.89
19552	PAYROLL	73.88
19553	PAYROLL	769.93
19554	PAYROLL	110.82
19555	PAYROLL	70.05
19556	PAYROLL	0.00
19557	PAYROLL	73.88
19558	PAYROLL	966.92
19559	PAYROLL	277.05
19560	PAYROLL	965.09
19561	PAYROLL	172.64
19562	PAYROLL	73.88
19563	PAYROLL	225.95
19564	S & S SECURITY SERVICES, LLC	199.03
19565	RADIO ACCOUNTING SERVICE	175.00
19566	WIRTZ BEVERAGE MINNESOTA	2857.43
19567	H BOYD NELSON, INC.	11,139.90
19568	MID-CENTRAL ICE, LLC	87.30
19569	VIKING COCA-COLA OF FERGUS FALLS	182.56
19570	JOHNSON BROTHERS LIQUOR CO.,	387.60
19571	PHILLIPS WINE & SPIRITIS INC.	690.64
19572	ANITA GUMPHREY	279.46
95333	CITY OF UNDERWOOD	73.88
95334	CITY OF UNDERWOOD	48.14
95335	CITY OF UNDERWOOD	36.50
95336	CITY OF UNDERWOOD	45.65
1725	DENZELS REGION WSTE	71.37
1726		VOID
1727	COREY FEIGUM PAINTING	216.00
1728	OTTER TAIL POWER COMPANY	12.48
1729	OTTER TAIL COUNTY TREASURER	136.00
1730	SERVICE MASTER	90.84
1731	CAN SURETY	125.00

19573	MN MUNICIPAL BEV. ASSOC.	100.00
19574	MVTL LABORATORIES, INC.	224.25
19575	AUTO VALUE FERGUS FALLS	43.81
19576	ALEX POWER EQUIPMENT	31.56
19577	COUNTRY HEATING & AIR CONDITIONING	338.96
19578	DATA WRANGLERS LLC	200.00
19579	LIBERTY BUSINESS SYSTEMS, INC.	6.49
19580	OTTER TAIL POWER COMPANY	2924.79
19581	OTTER TAIL COUNTY TREASURER	1494.69
19582	DENZELS REGION WASTE	122.85
19583	MN DEPARTMENT OF HEALTH	150.00
19584	O'REILLY AUTOMOTIVE INC.	49.88
95337	PUBLIC EMPLOYEES RETIREMENT ASSN.	580.46
19585	BEVERAGE WHOLESALERS INC.	5017.65
19586	JK SPORTS INC.	15,000.00
95338	PARK REGION NUTUAL TELEPHONE CO.	345.69
95339	GOHER STATE ONE-CALLS, INC.	1.45
95340	LAKE REGION ELECTRIC	164.28
95341	AT & T MOBILITY	64.53
95342	CITY OF UNDERWOOD	299.50
1732	CITY OF UNDERWOOD	23.46
19587	PARYOLL	101.72
19588	PAYROLL	238.54
19589	PAYROLL	928.50
19590	PAYROLL	943.83
19591	PAYROLL	965.09
19592	PAYROLL	211.53
19593	CITY OF UNDERWOOD	58.28
19594	PAUSTIS WINE COMPANY	434.75
19595	LEUKEMIA & LYMPHOMA SOCIETY	30.00
19596	H BOYD NELSON, INC.	3709.90
19597	BEVERAGE WHOLESALERS INC.	1859.30
19598	TARA EVAVOLD	25.00
95343	CITY OF UNDERWOOD	48.14
95344	CITY OF UNDERWOOD	36.50
95345	CITY OF UNDERWOOD	45.95
1733	SHERWIN-WILLIAMS	38.25
1734	CARDMEMBER SERVICE	115.08
19599	SVERDRUP TOWNSHIP	157.50
19600	SHELL PAYMENT CENTER	23.49
19601	LIBERTY BUSINESS SYSTEMS, INC.	9.84
19602	DENNY'S WELDING	224.43
19603	SOFTLINE DATA, INC.	892.50
19604	HAWKINS, INC.	744.76
19605	CARDMEMBER SERVICE	271.78
19606	OTTER TAIL POWER COMPANY	2604.94
19607	FERGUS POWER UMP INC.	641.25
19608	UNDERWOOD FIRE DEPT.	256.00
95346	PUBLIC EMPLOYEES RETIREMENT ASSN.	605.94
95347	MN DEPT OF REVENUE	286.79
95348	FARMERS STATE BANK	2079.27
95349	WATER SYSTEM DEBT FUND	3400.00
95350	RD LOAN FUND	925.00
95351	SEWER IMPROVEMENT FUND	4000.00
95355	FARMERS STATE BANK	512.65

Ann reminded the council that the June meeting would be on the 8th, (second Monday). She also informed them that the park fund raiser was tentatively set for June 14. She presented the donation sheet for the equipment collected to date.

GUEST

James Trochman was asked to address the council. Mr. Trochman is on the Harvest Festival committee. They are looking at other options for setting up the concessions and bouncy house. The committee is asking if the council would object to the area located just south of the Lions Shelter, where the recycling bins are located. The committee feels this would help both vendors and the overall flow of people and traffic, as well as the problem of getting electric to the vendors that need it.

After some discussion, a motion by Kinzler, second by Jacobson was approved to located all vendors and related activities to the area in question. Hazardous Waste will be asked to relocate their bins for the weekend and the committee will contact Otter Tail Power about an additional hook-up.

MAINTENANCE REPORT (Paxton Lind)

See Below

Budget & Finance

Anita asked the council about having end caps built for the liquor store. After some discussion, a motion by Hoff, second by Kinzler was approved to pay \$400 for the 3 end caps needed.

Street, Lighting, Parks, & Recreation

Paxton presented the estimate from Performance Paving street repair. He was told to get a second quote. A motion by Kinzler, second by Jacobson was made to approve if a second quote was more than presented, for East Street to Centennial Court; From Lions Shelter to new asphalt; and the broken asphalt by the Lions Shelter, for a total estimate of \$31,675.00.

The repair of Centennial Court to Foss Street was not approved.

John Alsgaard asked about getting Bass Lake Court treated for dust control when the city does North Shore Drive. After some discussion, the city will get an estimate for the additional footage. Rick also informed the council that the township maintenance supervisor had recommended that we add more class 5 on North Shore Drive, to aid in the effectiveness of the dust control chemical; which would add an additional \$2000 to the project. A motion by Hoff, second by Kinzler was approved to go ahead for the estimated total cost of \$5000 for gravel and chemicals. Jacobson abstained.

Ann informed the council that the Cub Scouts had requested the use of the old ball field for a picnic and possibly camping one weekend this summer. There were no objections.

The debris in the old ball field had been cleaned up.

Water & Sewer

Ann informed the council that Jerry Legus' insurance company will not compensate him for the excessive water used when his softener kept running. A motion by Hoff, second by Olson was approved to reduce the total bill for Mr. Legus by \$319.50 (half) and to set up a payment plan.

The new monitoring well has been approved by MPCA.

Bob Schlieman informed Ann that Johnson Excavation would be reseeding the area at the utility extension site this week. Beth Rose, (Laundromat) had asked if the city would water the trees that were planted. Also, if there was any way to stake the tree that seems to be leaning (falling) over. Rick has stake kits and Paxton will stay on the watering and install the stake kit.

Personnel & Safety

A motion by Kinzler, second by Olson was approved to hire Pauline Nelson as a part time liquor store clerk as of April 29, 2015 at the rate of \$8.00 per hour.

UNFINISHED BUSINESS

Ann reminded the council that the timeline for the Brendmoen sidewalk to be replaced was May 1, 2015. A reminder will be sent.

NEW BUSINESS

The council discussed fine increments for ordinance violations. After some discussion a motion to adopt Resolution #0515-1 was made by Hoff, seconded by Kinzler. Roll Call Vote:

Ayes: Hoff, Jacobson, Kinzler, Olson

Nays: None

Absent: Erpelding

**RESOLUTION #0515-1
RESOLUTION TO AMEND ORDINANCE #78**

BE IT RESOLVED by the City Council of the City of Underwood, County of Otter Tail, State of Minnesota, that Ordinance #78, an Ordinance Regulating Public Nuisances within the City of Underwood, Minnesota, shall be amended as follows:

Section Eleven. Penalty.

Any person found to be in violation of any provision of this ordinance is guilty of a misdemeanor and shall be punished by a fine imposed on the fee schedule or imprisonment, not to exceed the maximums provided by Minnesota Statutes, or both, plus the costs of prosecution in either case.

Adopted by the City Council of Underwood, Minnesota this the 4th day of May 2015.

Mayor Paul Hoff

ATTEST: _____
City Clerk Anna Kiser

A motion by Olson, second by Hoff was approved to amend the fee schedule to included ordinance violations penalties.

A motion by Kinzler, second by Hoff was approved to adopt Resolution #0515-2. Roll Call Vote:
Ayes: Hoff, Jacobson, Kinzler, Olson

Nays: None
Absent: Kinzler

RESOLUTION #0515-2
A RESOLUTION OF SUPPORT FOR MINNESOTA STATE LEISLATURE BILL HF-272

BE IT RESOLVED THAT the City Council of the City of Underwood supports Minnesota State Legislature Bill HF 272 that would allow Cities to opt out of fluoridation of their water supply.

Adopted by the City Council of the City of Underwood, County of Otter Tail, State of Minnesota, this 4th day of May 2015.

Mayor Paul Hoff

ATTEST: _____
City Clerk Anna Kiser

As there was no further business, the meeting adjourned at 8:00 p.m.

Mayor Paul Hoff

ATTEST: _____
City Clerk Anna Kiser