

**CITY COUNCIL MINUTES**  
**October 5, 2015**

The regular meeting of the Underwood City Council was called to order at 7:00 p.m. Persons present were Paul Hoff, Rick Jacobson, Jim Erpelding, Bert Kinzler and Marilyn Olson. Also present were Jim Hanson, Anita Gumphrey and Anna Kiser.

The minutes and agenda were approved as distributed by motion of Kinzler, second by Jacobson.

**CLERK/TREASURER REPORT**

The following bills were approved by motion of Olson, second by Erpelding.

19871	POSTMASTER	49.00
95445	EDA DEBT SERVICE	1128.35
95446	FARMERS STATE BANK	1128.35
19872	POSTMASTER	350.00
19873	BELLBOY CORP.	2286.75
19874	MN MUMICIPAL BEV. ASSOC.	15.00
19875	FERGUS TRANSPORTATION	45.50
19876	DANS VACUUM & SEWING	137.91
19877	BEVERAGE WHOLESALERS INC.	4936.10
19878	THIS WEEK'S SHOPPING NEWS	58.20
19879	VIKING COCA-COLA OF FERGUS FALLS	325.26
19880	PHILLIPS WINE & SPIRITS INC.	3245.48
19881	JOHNSON BROTHERS LIQUOR CO.	1815.55
95448	MN DEPT OF REVENUE-SALES TAX	4611.00
1751	DENZELS REGION WASTE	71.37
19882	H BOYD NELSON, INC.	3989.88
19883	PAYROLL	10.55
19884	PAYROLL	73.88
19885	PAYROLL	903.83
19886	PAYROLL	110.82
19887	PAYROLL	14.87
19888	PAYROLL	555.95
19889	PAYROLL	0.00
19890	PAYROLL	73.88
19891	PAYROLL	267.05
19892	PAYROLL	883.55
19893	PAYROLL	189.09
19894	PAYROLL	73.88
19895	PAYROLL	109.48
19896	PAYROLL	174.57
19897	PAYROLL	209.01
19898	MID-CENTRAL ICE, LLC	572.00
19899	SOFTLINE DATA, INC.	103.50
19900	PAW PUBLICATIONS, LLC	45.85
19901	UNDER-MART	60.01
19902	LOCATOR & SUPPLY, INC.	18.00
19903	VICTOR LUNDEEN COMPANY	287.00
19904	COOPERS TECHNOLOGY GROUP	65.00
19905	DENNY'S WELDING	4157.80
19906	TEAM ELECTRONICS	198.58
19907	HAWKINS INC.	2463.98

19908	JOHNSON EXCAVATION	6023.94
19909	LEAGUE OF MN CITIES	510.00
19910	MN RURAL WATER ASSOCIATION	275.00
19911	DENZELS REGION WASTE	195.10
95449	CITY OF UNDERWOOD	73.88
95450	CITY OF UNDERWOOD	48.00
95451	CITY OF UNDERWOOD	41.60
95452	CITY OF UNDERWOOD	90.00
19912	LYNN AASEN	195.91
95453	PUBLIC EMPLOYEES RETIREMENT ASSN.	475.35
19913	BATTLE LAKE REF. & HTG.	310.02
19914	OUTDOOR RENOVATIONS	4739.00
19915	MARK SAND & GRAVEL	78.55
19916	FERGUS POWER PUMP INC.	840.89
19917	MN RURAL WATER ASSOCIATION	225.00
19918	ALL U T'Z	150.00
19919	MN DEPT OF HEALTH	32.00
95454	AT & T MOBILITY	57.40
95455	LAKE REGIN ELECTYRIC COOPERATIVE	164.04
95456	PARK REGION MUTUAL	420.03
95457	GOPHER STATE ONE-CALL, INC.	20.30
95458	WATER FUND	5290.24
95459	SEWER FUND	15,870.71
19920	MVTL LABORATORIES, INC.	138.25
19921	CANS VACCUM & SEWING	16.06
19922	LIBERTY BUSINESS SYSTEMS, INC.	12.94
19923	SHELL PAYMENT CENTER	81.53
19924	UNDERWOOD HIGH SCHOOL	70.00
19925	WIRTZ BEVERAGE MINNESOTA	6111.78
19926	H BOYD NELSON, INC.	5146.00
19927	BEVERAGE WHOLESALERS INC.	2314.90
19928	ARTISAN BEER COMPANY	94.00
19929	PHILLIPS WINE & SPIRITS INC.	1487.07
19930	JOHNSON BREOTHERS LIQUOR CO.	2059.50
95460	CITY OF UDNERWOOD	337.60
19931	PAYROLL	812.20
19932	PAYROLL	834.49
19933	PAYROLL	145.45
19934	PAYROLL	240.77
19935	PAYROLL	236.88
19936	PAYROLL	90.87
19937	OTTER TAIL POWER COMPANY	2131.16
19938	CARMEMBER SERVICE	22.99
95461	CITY OF UNDERWOOD	48.00
95462	CITY OF UNDERWOOD	100.00
19939	DACOTAH PAPER CO.	121.81
95463	PUBLIC EMPLOYEES RETIREMENT ASSN.	351.24
95464	MN DEPT OF REVENUE	188.29
95465	FARMERS STATE BANK	1554.64
95466	WATER SYSTEM DEBT FUND	3500.00
95467	RD LOAND FUND	925.00
95468	SEWER IMPROVEMENT FUND	4000.00
95472	FARMERS STATE BANK	486.49

## MAINTENANCE REPORT

James informed the council that he would not be able to test for his Class C water license until May. He will be taking the classes offered the week of October 26-28. Testing will be offered again in May.

There are a number of tools that are either missing or unusable. He will get them over time to make sure that we have what is needed. He is also asking about getting a GPS to mark all the, curb stops, shuts offs, manholes, hydrants etc. He estimates the cost between \$200-30. He would like to get a deer camera for the treatment plant. (Paul said he has one he doesn't use). He will need a small air compressor and would like to get a Little Giants Ladder. He also needs plow blades as the ones we have are almost completely worn and very uneven. In discussing the pick-up, it was decided that he should start looking for a new truck, with a plow and sander. The seat for the truck will be ordered as we couldn't sell it without a new one. Ann informed the council that we have approximately \$53,000 set aside in CD's for equipment, (pick-up, loader, and plow sander).

James will check with Nelson Ford, RDO and Titan about their government programs for new vehicle leasing. He would also like a skid steer.

James has the name of someone who can repair the old lift station pump once the replacement comes in. If it's fixed, we can use it for a spare when needed. He was told to get an estimate.

### Street, Lighting, Parks, & Recreation

James informed the council that there was a wash out on the north side of Centennial East, between the stop sign and entrance to Centennial Court. He filled it with class 5 and is watching it. It appears there is some kind of run-off that is causing it. He was told to fill it with 3/4 " if needed. There is also an area along East Street between the lift station and Southern Ave. that will need to be filled.

### Personnel & Safety

A motion by Hoff, second by Olson was approved to hire Lauri Hanson as a part time liquor store clerk, beginning at \$9.00 per hour.

Anita informed the council that Lolly would be retiring as of October 14<sup>th</sup>. We will have cake at 3:00 p.m. at the liquor store.

### Unfinished Business

Paul informed the council that the estimate to survey the Burlington Northern property was \$1200-1400. It is on hold. There was discussion as to whether it was necessary to have a survey as the other BN property sold by the city was not surveyed. Paul stated that when he measured the lots as currently platted, the city property was much farther south than thought. After some discussion, it was decided to speak with the attorney before taking action.

### New Business

Bert discussed the necessity of adopting a panhandling ordinance or revising the nuisance ordinance to include this. After some discussion, it was decided that it would not be necessary.

The concrete from the demolished dug out at the ball park will have to be removed. Rick will take care of it.

As there was no further business, the meeting adjourned at 7:45 p.m.

\_\_\_\_\_  
Mayor Paul Hoff

ATTEST: \_\_\_\_\_  
City Clerk Anna Kiser