

CITY COUNCIL MINUTES
JUNE 8, 2015

The regular meeting of the Underwood City Council was called to order at 7:00 p.m. Persons present were Paul Hoff, Rick Jacobson, Jim Erpelding, and Marilyn Olson. Also present were Anna Kiser and Anita Gumphrey. Absent were Bert Kinzler and Paxton Lind.

The minutes from May and the agenda were approved as sent.

CLERK/TREASURER REPORT

The following bills were approved by motion of Olson, second by Hoff.

95352	EDA DEBT SERVICE	1128.35
95353	FARMERS STATE BANK	1128.35
95354	MN DEPT OF REVENUE-SALES TAX	3684.00
19609	PAYROLL	69.99
19610	PAYROLL	259.37
19611	PAYROLL	73.88
19612	PAYROLL	855.68
19613	PAYROLL	110.82
19614	PAYROLL	44.42
19615	PAYROLL	0.00
19616	PAYROLL	73.88
19617	PAYROLL	829.60
19618	PAYROLL	267.05
19619	PAYROLL	172.64
19620	PAYROLL	965.09
19621	PAYROLL	99.73
19622	PAYROLL	73.88
19623	PAYROLL	117.09
1735	VICTOR LUNDEEN COMPANY	215.00
1736	DENZELS REGIONS WASTE	71.37
19624	OUTDOOR RENOVATIONS	10,000.00
19625	RON RUNNINGEN	400.00
19626	MVTL LABORATORIES, INC.	876.50
19628	LEAGUE OF MN CITIES INS. TRUST	517.00
19629	AUTO VALUE FERGUS FALLS	53.45
19630	DATA WRANGLERS LLC.	100.00
19631	COOPERS TECHNOLOGY GROUP	367.94
19632	VICTOR LUNDEEN COMPANY	14.90
19633	DENZELS REGION WASTE	156.49
95356	PUBLIC EMPLOYEE RETIREMENT ASSN.	551.57
19634	DEBZEKS REGUIB WASTE	38.61
19635	UNDER-MART	167.44
19636	BEVERAGE WHOLESALERS INC.	5837.90
19637	JOHNSON BROTHERS LIQUOR CO.	2123.26
19638	PHILLIPS WINE & SPIRITS INC.	2582.83
19639	H BOYD NELSON, INC.	7012.80
19640	VINOCOPIA	210.50
19641	WIRTZ BEVERAGE MINNESOTA	3435.39
19642	VIKING COCA-COLA OF FERGUS FALLS	182.70
19643	MID-CENTRAL ICE, LLC	213.45
19644	O'REILLY AUTOMOTIVE, INC.	85.12

19645	POSTMASTER	245.00
95357	CITY OF UNDERWOOD	323.50
95358	LAKE REGION ELECTRIC COOPERATIVE	164.04
95359	PARK REGION NUTUAL TELEPHONE CO.	492.11
95360	GOHER STATE ONE-CALLS, INC.	37.70
1737	KIM ALSGAARD	853.00
19646	PAYROLL	51.11
19647	PAYROLL	162.81
19648	PAYROLL	826.30
19649	PAYROLL	832.49
19650	PAYROLL	965.09
19651	PAYROLL	223.49
19652	PAYROLL	298.25
95361	EDA OPERATING	853.00
95362	CITY OF UNDERWOOD	50.00
95363	CITY OF UNDERWOOD	36.50
95364	CITY OF UNDERWOOD	45.05
1738	CARMEMBER SERVICE	462.72
19653	CARDMEMBER SERVICE	357.71
19654	ANITA BUMPHREY	113.16
19655	BIRAK SHRINE CLUD CIRCUS	60.00
19656	H BOYD NELSON, INC.	2231.30
19657	BEVERAGE WHOLESALERS INC.	2963.50
19658	WIRTZ BEVERAGE MINNESOTA	2562.75
19659	AMERICAN BOTTLING COMPANY	145.08
19660	SOUTHERN WINE & SPIRITS OF MN	1719.26
19661	PHILLIPS WINE & SPIRITS INC.	3442.24
19662	JOHNSON BROTHERS LIQUOR CO.	5235.14
19663	MN ASSOC OF SMALL CITIES	273.45
19664	SVERDRUP TOWNSHIP	357.50
19665	SVINGEN, CLINE & LARSON, P.A.	198.00
19666	MVTL LABORATORIES, INC.	849.25
19667	LIBERTY BUSINESS SYSTEMS, INC.	33.08
19668	MN DEPT OF HEALTH	303.00
19669	OTTER TAIL POWER COMPANY	2202.12
95374	AT & T MOBILITY	169.80
19670	TIFFANY VOGEL	25.00
19672	SHELL PAYMENT CENTER	11.75
19673	JK SPORTS INC.	20,709.85
95365	MN DEPT OF REVENUE	300.24
95366	PUBLIC EMPLOYEES RETIREMENT ASSN.	575.35
95370	WATER SYSTE DEBT FUND	3400.00
95371	RD LOAN FUND	925.00
95372	SEWER IMPROVEMENT FUND	4000.00
95375	FARMERS STATE BANK	500.45

Ann informed the council of possible liability issues with the bouncy house at Harvest Festival. She will give Jim Trochman the information from the League. She also reminded the council that the fund raiser for the park equipment is on Sunday.

There was no maintenance report.

Budget & Finance

Ann informed the council that the mandatory minimum wage increase would be effective August 1. Wage will increase to \$9.00 per hour. She will forward the wage schedule for review.

The audit report for 2014 was approved as received by motion of Erpelding, second by Olson.

Anita informed the council that the new credit card software and equipment would be \$2,180.50. Purchase was approved by motion of Erpelding, second by Jacobson.

Ann informed the council that the first half of the tax levy and the first special assessment for Underwood Oil had been received in the total amount of \$60,842.02.

Street, Lighting, Parks & Recreation

Rick informed the council of the washout coming from the area of Tim Klinkner's garage during heavy rain. He will talk to Tim about possible downspouts.

The organizers for the benefit for Dusty Nelson, July 10 & 11 are asking for permission for the campers and riders that are expected to use the old ball field. As long as they pick-up trash and keep the noise down the request was approved by motion of Hoff, second by Olson.

Personnel & Safety

Ann reminded the council of the mock OSHA inspection coming up in July.

Building & Equipment

The basement at the community center was flooded after the last downpour. Rick and Paxton will check out.

UNFINISHED BUSINESS

Ann will send a certified letter to Brendmoen regarding the replacement of the sidewalk. Due to possible safety concerns, she will also contact the sheriff's department about having someone available.

After some discussion, it was decided to wait until the end of June to take any further action regarding the nuisance violations against Marty Harms.

He will be notified that the water shut off and manhole behind his shop located on Frontage Ave West will have to be cleared and kept clear.

NEW BUSINESS

A motion by Hoff, second by Erpelding was approved to adopt Resolution #0615-1.

Roll Call Vote: Ayes: Hoff, Jacobson, Erpelding, Olson

Nays: None

Absent: Kinzler

RESOLUTION #0615-1

RESOLUTION REGARDING AUTHORIZING OTTER TAIL COUNTY TO PROCEED WITH A PRIVATE SALE OF TAX FORFEITED LAND IN THE CITY OF UNDERWOOD

BE IT RESOLVED that the City of Underwood declares that the best use of the property described as follows would be if the said property would be attached to an adjacent parcel,

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And,

BE IT FURTHER RESOLVED that the described property cannot be developed as it currently stands.

NOW THEREFORE, the City of Underwood hereby resolves to authorize Otter Tail County to proceed with the procedures necessary for a private sale of the above described parcel of tax forfeited property

Adopted by the City Council of the City of Underwood this 8th day of June 2015.

Mayor Paul Hoff

ATTEST: _____
City Clerk Anna Kiser

It was noted that there is leafy spurge at the ponds. Paxton will be informed.

As there was no further business, the meeting adjourned at 7:30 p.m.

Mayor Paul Hoff

ATTEST: _____
City Clerk Anna Kiser