

CITY COUNCIL MINUTES

March 7, 2016

The Underwood City Council meeting was called to order at 7:00 p.m. Persons present were Paul Hoff, Rick Jacobson, Jim Erpelding, Bert Kinzler and Marilyn Olson. Also present were Anita Gumphrey and Anna Kiser. James Hanson was absent.

The agenda was approved as sent, and the minutes from the February meeting were approved as amended by motion of Olson, second by Kinzler.

CLERK TREASURER REPORT

Ann informed the council of days the office would be closed in March. She also told the council of the payments regarding the sale of land in the Burlington Northern Subdivision. Dreschel has paid \$1100 to date, and Maahs would like a 5 year payment plan instead of 10.

The following bills were approved by motion of Jacobson, second by Erpelding.

20177	PAYROLL	63.72
20178	PAYROLL	555.95
20179	PAYROLL	461.75
20180	PAYROLL	451.75
95561	EDA DEBT SERVICE	1128.35
95562	FARMERS STATE BANK	1128.35
95563	MN DEPT OF REVENUE-SALES TAX	3166.00
1762	PAW PUBLICATIONS, LLC	24.08
1763	DENZLES REGIONS WASTE	74.88
20181	PAUSTIS WINE COMPANY	119.66
20182	BELLBOY CORP.	1783.54
20183	FERGUS TRANSPORTATION	45.50
20184	BEVERAGE WHOLESALERS INC.	3310.31
20185	VIKING COCA COLA	197.76
20186	FERGUS FALLS NEWSPAPERS INC.	42.00
20187	JOHNSON BROTHERS LIQUOR CO.	861.14
20188	PHILLIPS WINE & SPIRITS INC.	801.97
20190	DENZELS REGION WASTE	166.14
20191	MINNESOTA DNR-OMG	157.99
20192	OTTER TAIL POWER COMPANY	2947.93
20193	COOPERS TECHNOLOGY GROUP	250.93
20194	VICTOR LUNDEEN COPANY	72.60
20195	UNDER-MART	253.43
20196	LAKES COUNTRY SERVICE CO-OP	84.00
95564	PUBLIC EMPLOYEES RETIREMENT ASSN.	98.00
20197	PAYROLL	270.12
20198	PAYROLL	73.88
20199	PAYROLL	788.22
20200	PAYROLL	1053.11
20201	PAYROLL	155.84
20202	PAYROLL	110.82
20203	PAYROLL	0.00
20204	PAYROLL	73.88
20205	PAYROLL	891.04
20206	PAYROLL	207.79
20207	PAYROLL	73.88
20208	PAYROLL	122.18

20209	PAYROLL	18.17
20210	HAWKINS, INC.	2632.58
20211	UNDERWOOD RURAL FIRE ASSOCIATION	11,592.00
20212	LIQUOR STORE TILL	280.00
20213	M-R SIGN CO., INC.	13.32
20214	LOCATORS & SUPPLY INC.	12.99
95566	CITY OF UNDERWOOD	73.88
95567	CITY OF UNDERWOOD	40.00
20215	FERGUSON WATERWORKS	280.02
20216	LEAGUE OF MINNESOTA CITIES	60.00
20217	OTTER TAIL COUNTRY TREASURER	250.00
20218	ASHBY EQUITY ASSN.	136.22
95565	PUBLIC EMPLOYEES RETIREMENT ASSN.	519.04
20219	HUGHES LIFT STATION SERVICE, INC.	267.20
20220	BREAKTHRU BEVERAGE MINNESOTA LLC.	5763.49
1764	OTTER TAIL COUNTY AUDITOR	1174.45
2022	CLINE LARSON JENSEN, P.A.	540.00
20222	MID-CENTRAL ICE. LLC	26.30
20223	H BOYD NELSON, INC.	5800.30
20224	LIBERTY BUSINESS SYSTEMS, INC.	37.05
20225	MN DEPT OF HEALTH	303.00
20226	JK SPORTS INC.	300.50
20227	CITY OF UDNERWOOD	76.10
95568	GOPHER STATE ONE-CALL, INC.	100.00
95569	PARK REGION MUTUAL TELEPHONE CO.	415.82
95570	LAKE REGION ELECTRIC COOPERATIVE	167.72
95571	AT & T MOBILITY	57.08
95572	MN PUBLIC FACILITIES AUTHORITY	2968.35
20228	CARMEMBER SERVICE	211.60
20229	OTTER TAIL POWER COMPANY	2459.43
20230	PAYROLL	386.48
20231	PAYROLL	748.74
20232	PAYROLL	1053.11
20223	PAYROLL	395.19
20234	PAYROLL	846.51
20235	PAYROLL	147.07
20236	PAYROLL	36.35
95573	MN DEPT. OF REVENUE	301.26
95575	CITY OF UNDERWOOD	40.00
20237	DACOTAH PAPER CO.	122.81
20238	UNDERWOOD FIRE DEPT.	200.00
20239	H BOYD NELSON, INC.	2529.50
20240	BEVERAGE WHOLESALERS INC.	3849.65
20241	JOHNSON BROTHERS LIQUOR CO.	2153.39
20242	PHILLIPS WINE & SPIRIT INC.	2451.62
95574	PUBLIC EMPLOYEES RETIREMENT ASSN.	501.88
95576	CIT OF UDNERWOOD	347.20
95577	FARMERS STATE BANK	2316.84
95578	WTER SYSTEM DEBT FUND	3000.00
95579	RD LOAN FUND	900.00
95580	SEWER IMPROVEMENT FUND	4000.00
95585	FARMERS STATE BANK	531.12

MAINTENANCE REPORT

Electric work needs to be done at the plant and possibly at the north shore lift station. James wanted the council to be aware that there is already corrosion from the salt to the truck. After some

discussion a motion by Hoff, second by Erpelding was approved to purchase a hoist for the truck if the estimated cost does not exceed \$3500. Rick will look into it.

UNFINISHED BUSINESS

A motion by Hoff, second by Kinzler to amend the motion to increase the liquor store till to \$700 was approved.

There was discussion on the property located at 110 East Street South. Bert feels the Health Department should be involved. Ann informed the council that the property owners would be served this month. If they do not respond, we will apply for a default order from the court. The attorney hopes the issue will be resolved one way or another sometime in May.

NEW BUSINESS

Anita informed the council that she has estimates for the carpet for the Liquor Store. Jim suggested that she contact Olson Furniture for an estimate. After some discussion, a motion by Kinzler, second by Erpelding was approved to replace the carpet up to \$4200.

Anita also told the council that she is getting an estimate to replace the desk area as the current one is falling apart. She will keep the council informed.

As there was no further business, the meeting adjourned at 7:30 p.m.

Mayor Paul Hoff

ATTEST: _____
City Clerk Anna Kiser